



WALTON COUNTY BOARD OF COMMISSIONERS

Human Resources

303 S. Hammond Drive, Suite 331 - Monroe, GA 30655
Office: 770-267-1329 ~ Fax: 770-267-1415 ~ Email: hr.resume@co.walton.ga.us
Monday – Friday 8:00 a.m. – 5:00 p.m.

JOB OPPORTUNITY Internal and External Notification

WALTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER.

POSITION TITLE: Athletic Aide FY 13-61

DEPARTMENT: Parks & Recreation

ENTRY SALARY: \$11.55, per hour, plus benefits

PAY GRADE: 8

REQUIREMENTS: Must perform basic duties as assigned to facilities for the athletic programs at a designated County site. Duties include coordinating and implementing registration, team placement and coach selection activities. Reception duties, including but not limited to, answering phones, interacting with the public, cleaning facilities including equipment. RESUMES SUBMITTED WITHOUT AN APPLICATION WILL NOT BE CONSIDERED.

MINIMUM QUALIFICATIONS: High school diploma or equivalent.

DEADLINE FOR APPLICATIONS: 5:00 PM – January 22, 2013

REPLY TO: Walton County Human Resources – 303 S. Hammond Drive, Suite 331 – Monroe, GA 30655.

POSTED: 01/09/2013